



MOSE JAYA VELINI REVAL

UNDERGRADUATE | UNIVERSITY OF VAVUNIYA

Contact

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📍 Agnaspuram, Vankalai,
Mannar.

📄 NIC - 200164501628

QUALIFICATION

Diploma in Microsoft Office Modules:

- Introduction to Information Technology
- MS Word
- MS Excel
- MS PowerPoint

Skills

- Good communication Skills
- Good management Skills
- Team work & Problem Solving.
- Time Management
- Leadership skills

Language

English : Fluent

Tamil : Native Proficiency

Sinhala : Intermediate

About Me

Motivated and responsible Project Management graduate with a Bachelor of Business Management Honours in Project Management. Possess knowledge of project planning, coordination, HR administration, and teamwork. Gained practical experience through internship in HR and administration. A quick learner with good communication, organizational, and problem-solving skills, seeking an opportunity to develop professional skills and contribute effectively to an organization.

EDUCATION

2007 - 2017

MN /ST Anne's M.M.V

GCE Ordinary Level | 2017 | **3A,3B,2S**

2018 - 2020

MN /ST Anne's M.M.V

GCE Advanced Level | 2020 | **2A,B**

Sept 2021 - April 2026

**Bachelor of business management
honours in project management**

RESULT PENDING

Advance certificate in women empowerment political
in University of vavuniya

**Diploma in counselling in national institute
of social development**

Work Experience

HR assistants Jay Jay mills Lanka
Pvt Ltd Mannar

October 1st (2025) to April 31st (2026)
in six months

References

Prof. Y. Nanthagopan
Professor in Project Management
Phone: +94 771999379

Mr. S. Thirugnanasampanthar
Senior Lecturer
Phone: +94 777742005