

THILANI PERERA

ABOUT ME

A Effective an Confident Communicator who is also a self - starter with the dedication and motivation required to succeed in an organization. Possessing an in depth knowledge of Human Resources activities of the organization and a proven track record of providing support to every departments. Easy going by nature and able to get along with both work colleagues and senior managers when

PERSONAL DETAILS

FULL NAME – WICKRAMAGE
THILANI DARSHIKA PERERA

NIC NO –
198553100600

DATE OF BIRTH –
1985/01/31

GENDER- Female Civil
Status - Married

CONTACT DETAILS

Location

34/6, Pinnawala, Waga

Mobile
0717109860

E Mail –
wthilani.perera@gmail.com

EXPERIENCE

- ❖ Working as HR Executive at Electro Metal Pressings (Pvt) Ltd., (Manufacturing of Electrical Switch Board) Panagoda , Homagama from 01st March 2025 to date.
- ❖ Worked as HR Executive at Surtex Industries (Pvt Ltd (Manufacturing of Surgical Gauze , Bandage & Cotton Wool), Meepe. - December 2023 to February 2025
- ❖ I have 13 years Working Experience at Electro Metal Pressings (PVT) Ltd , Panagoda.

2018 – 2019 – Assistant Manager – HR

2008- 2018 – HR Executive

2005 – 2008– Receptionist

PROFFESIONAL QUALIFICATION/TRAINING

- **Professional Qualification in Human Resources Management** – at CIPM Sri Lanka- 2016
- **Certificate Course in HRM** - CIPM Sri Lanka 2011
- **ISO 9001:2015 - Implementing QMS System** - SLSI
- **Workshop on Legal Provision in the Shop and Office Act- NILS** 2010
- **First Aid Training & Fire Training** - Surtex Industries

REFERENCE

Amila Karawita,
Engineering Manager.
Dara Switchboards/ABBA Renewables
T: 1300 327 279 M: 0430817800

Mr. Sampath Wijesekara
Manager – Human Resources
Surtex Industries (Pvt) Ltd.
152, Ingiriya Road, Meepe
0778645540

I do hereby certify that the above particular given by me are true & accurate to the best of my knowledge. If I'm offered an opportunity to serve in your esteemed organization, I can assure you that I shall always perform my duties with commitment & loyalty.

Thilani Perera