



THARUSHI MENDIS

BA (HONS) Graduate (University of Ruhuna)

CONTACT



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No.300, Ihala Naragala, Govinna

Home Town - **Horana**

EDUCATION

BA (HONS) Geography (English Medium)

Department of Geography

University Of Ruhuna

2021- 2025 (Completed)

Advanced Level Examination

2019 (Index No.5465303)

Don Pedrick Collage, Horana.

RELEVANT COURSE WORK

- Information & Communication Technology
- Business English
- Advanced Geographical Information Systems
- Remote Sensing
- Geographical Data Analysis
- Disaster Management

SKILLS

- Microsoft Office Programs
- Great Communication Skills
- Computer Literacy
- Personality and Leadership
- Data Entry
- Organizational Skills
- Presentation Skills
- Issue Resolution

ABOUT ME

Highly motivated and detail-oriented undergraduate geography student at the University of Ruhuna, with a strong interest in understanding spatial relationships and environmental dynamics. Eager to leverage my skills and contribute to a team-oriented environment in an internship, where I can gain valuable experience and further develop my geographical expertise and soft skills.

- Date Of Birth: 18.11.2000
- Gender: Female
- Marital Status: Unmarried
- N.I.C. Number: 200082300175

ACADEMIC BACKGROUND

- **Bachelor of Art Honors in Geography**, University of Ruhuna (2025- Completed) (English Medium)
- **Certificate Course in English Language**, University of Colombo (2022)
- **Diploma in HRM** in National Youth Services Co- Operative Societies Union.Ltd (2023-2024)
- **Diploma in Information and Communication Technology**, IMBS Green Campus (2023)
- **Certificate Course in Spoken English**, Lions Clubs International (2019)
- **Divisional English Language Competitions**, Zonal Education Office Horana (2018)

WORK EXPERINCE

- **Sanaska Intimates (pvt) Ltd** 09/2019 – 01/2020
Data Entry Officer (HR Training)
- **National Water Supply & Drainage Board** - 10/2024 – 04/2025
Microsoft Office Programs and GIS Programs (Arc GIS & QGIS)
- **Cambridge College of British English** – 07/2025 – 04/ 2026
Administration Officer- (Academic Administration)
Examination and Results Management, Student Services and Communication, Policy Implementation & Quality Assurance

REFERENCE

Samanthi Fernando – National Water Supply & Drainage Board - Wadduwa - 0710732008

S.A.D.H. Champika - Technical Officer - Divisional Secretariat Division - Agalawaththa -Pahala Naragala, Govinna- 07705138883

Date:

Signature: