

MINSHIYA THULASINATHAN

WORK EXPERIENCE

Worked as a Sponsorship Assistant at World Vision
From 15th May 2025 to 12th May 2026

Worked as HR & Accounting Assistant at Trincomalee Beach Resort and Spa From 25th March 2025 to 9th May 2025

**Worked as a HR Assistant at Mines Advisory Group (MAG)
From 13th November 2023 to 24th January 2025**

Worked as an English Language Instructor at Foundation of Goodness- 16th Village heartbeat Empowerment Centre
(Part Time) From 16th May 2023 to 21st Oct 2023

Worked as an administrative intern at Zonal Education Office, Trincomalee From 3rd August 2022 to 22nd November 2022

EDUCATION

Academic

Bachelor of Business Administration Honours in Human Resource Management at University of Jaffna with GPA 3.55 (Second class second upper division)

Primary and Secondary education

T/T/St. Mary's College Trincomalee 2003 - 2016

G.C.E A/L Index No - 3916243 Year -2016

Economics	A
Business Studies	A
Accounting	B

G.C.E O/L Index No - 35211083 Year - 2013

Catholicism	A
Lang & LIT (T)	A
English	A
Science	C
Mathematics	B
History	A
App.Tam.Literature	A
Business & Accounting	A
Health & Phy.Education	A

ABOUT ME

I'm an energetic professional who is always seeking a challenging and innovative career with the aim of utilizing the broad knowledge, skills and research perspectives with the Self-motivation, passionate in learning, dedication and loyalty to achieve success in career as well as success of the organization.

PERSONAL DETAILS

Name - T. Minshiya
NIC - 977253730V
Address - No 599/2,
Selvanayagapuram,
Trincomalee
Date of Birth - 12.08.1997
Nationality - Sri Lankan

Contact

Phone 076-6608104
Email minshiya08@gmail.com
LinkedIn

<https://www.linkedin.com/in/minshiya-thulasinathan-76a402276>

LANGUAGE FLUENCY

English	- Excellent
Tamil	- Excellent
Sinhala	- Average

REFEREES

Mrs.S.Urmilla
Deputy Human Resource Manager
Mines Advisory Group
0742027716
urmila.senthilkumaran@maginternational.org
urmillasenthil@gmail.com

Mrs.J.Subanky
Deputy Director of Education
Provincial Department of Education
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Mr.L.Mayuran
Senior Lecturer Gr II
Department of Human Resource
Management
University of Jaffna
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OTHER QUALIFICATIONS

Diploma course in English at Royal International College
Certificate course in MS Office at CINEC Campus
Level 2 General English course at Jesuit Academy

EXTRA CURRICULAR ACTIVITIES

Professional level

Completed corporate training on Stress Management & Emotional Intelligence conducted by Imperial Institute of Higher Education (IIHE)

Academic level

Participated in 5th International Conference on Contemporary Management

Participated in the Seminar Series on Business Research Methods

Participated in various workshops conducted by Faculty of Management studies and Commerce and Department of Human Resource Management (Personality Development , Awareness on corporate world , Interview & CV writing and Skills development)

School Level

Was a member of Mother Sri Lanka Club

Held office as Junior prefect in grade 5 and monitor in grade 4,7,8 &10

Second place in Zonal level Group Commerce quiz competition conducted by Central Bank of Sri Lanka

Best performer award in All island bible quiz in 2014

First place in Olivizha quiz competition in grade 07

First place in Olivizha Psalm competition in grade 13

Second place in Olivizha drama competition in grade 10

Third place in Library week poem competition in grade 12

Third place in Environment Day poem competition in grade 11

SKILLS

Decision making	80%
Presentation	100%
Adaptability	80%
Team Management	100%
Communication	100%
Leadership	100%
Time Management	80%
Grievance handling	100%
Employee relations	100%
Multi Tasking	80%