

N. Manesha Methmini

Agency Leader, Softlogic Life.



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maneshamethmini041@gmail.com



189/2, Kumarige watta, Warakagoda, Neboda.

SUMMARY

I'm a motivated, energetic, enthusiastic, and friendly person with the best communication skills. I am passionate about achieving life goals. I respect the feelings of groups involved in work involving different people in society. I am seeking a Job opportunity at a leading, reputable company.

WORK EXPERIENCE

- January 2026 - present
Softlogic Life Insurance PLC, Matugama.
Agency Leader
 - Leading and managing a team of insurance advisors.
 - Achieved team sales targets and contributed to branch business growth.
 - Recruiting, training, and developing new insurance agents.
- September 2025 - December 2025
Janashakthi Insurance PLC, Matugama.
Team Leader
 - Recruited, trained, and mentored new insurance agents.
 - Led and supervised a team of insurance advisors to achieve sales targets.
- January 2021 - August 2025
Suratha Saru Trust Investment (PVT) Ltd., Warakagoda, Neboda.
Accountant
 - Prepared and maintained financial records, ledgers, and accounts.
 - Handled accounts payable and accounts receivable.
 - Prepared monthly financial statements and reports.

REFERENCES

G.A.N. Lakshan

Production Supervisor,
Verger Naturals (PVT) Ltd.
Horana.

Phone: +94 77 539 2095

Email: nadeekalucky@gmail.com

S.A.K. Jeewani

Regional Manager,
Softlogic Life Insurance PLC,
Matugama.

Phone: +94 77 875 0007

EDUCATION

University of Sri Jayewardenepura

B.Sc. Management (Public) General
(External) Degree

(January 2022 - Present)

WP/H/ Royal National College, Horana

G.C.E. Advanced Level (2020)

Business Studies - B, Economics - C,
Accounting - C, General English - C

WP/H/ Taxila Maha Vidyalyaya, Horana.

G.C.E. Ordinary Level (2017)

'A' Pass for Buddhism, 2 'B' Passes including
Sinhala, and 6 'C' Passes including English,
Mathematics, and Science.

PROFESSIONAL QUALIFICATION

Online Certification Course in English

Sun Vision English Academy, Sri Lanka
(November 2023 - February 2024)

SKILLS

- Collaboration
- Team Work
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Leadership
- Communication Skills
- Target Achievement

LANGUAGE

- Sinhala
- English

I certify that the above-mentioned details are true and correct according to the best of my knowledge.

Date: 23/03/2026

Signature: 