



H.M.D KRISHANTHA BANDARA

CONTACT

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📍 1043,
Maha Ingiriya,
Ingiriya

PERSONAL INFORMATION

- Date of Birth - 1995.08.22
- Gender - Male
- Civil Status - Single
- NIC - 952350994V
- Nationality - Sri Lankan
- Province - Western
- District - Kalutara

SKILLS

- Problem-solving
- Attention to detail
- Teamwork
- Time Management
- Leadership

LANGUAGES

- Sinhala
- English
- Tamil

REFERENCE

Wathsala Abeysinghe
CEO - Ceyflex Rubber Limited
Phone: 077-29 61 715
Email : wathsala@creasy.lk



PROFILE

A motivated and detail-oriented professional with experience in stores management and production data analysis. Skilled in monitoring inventory, analyzing production data, and ensuring smooth operations. Adaptable and efficient, with a strong focus on accuracy, process improvement, and contributing effectively to team goals.



WORK EXPERIENCE

- Merbok MDF Lanka pvt ltd** 2026 - PRESENT
Stores Executive
 - Manage daily store operations, including receiving, issuing, and recording inventory transactions.
 - Maintain accurate stock records in the ERP/Inventory Management System.
 - Monitor stock levels and coordinate replenishment to prevent shortages.
 - Coordinate transportation and logistics for inbound raw materials to ensure timely delivery to the factory.
 - Coordinate with procurement and production teams regarding material requirements.
 - Ensure compliance with company procedures, safety standards, and housekeeping requirements
- Ceyflex Rubber Limited** 2022 - 2025
Management Assistant
 - Maintained accurate stock records and monitored inventory levels via **SAP MM**.
 - Assisted in production data analysis and reporting for process improvements.
 - Monitored stock levels, organized materials, and ensured timely issuance
 - Maintained accurate records of consumables, packaging, and finished goods.
- LOLC Development Finance PLC** 2020 - 2022
Customer Service Assistant
 - Assisted customers with inquiries, account management, and service requests.
 - Checked lease files and prepared payments accurately.
 - Coordinated with internal teams to resolve issues efficiently
- Unilever Sri Lanka Limited** 2014 - 2017
Weighbridge Officer
 - Operated weighbridge systems to record and monitor vehicle weights accurately.
 - Coordinated with logistics, stores, and production teams to support smooth operations



EDUCATION

- Course In Stores Management** 2024
Institute Of Supply and Materials Management
- G.C.E Advanced Level (Art)** 2014
Gamini Central Collage - Ingiriya
History - S



TECHNICAL SKILLS

- SAP: Material Management (MM), Inventory Control, Movement Types
- Inventory & Stock Management (manual & computerized systems)
- Data Analysis & Reporting (production and inventory data)
- MS Office: Excel (formulas, reporting, data entry), Word, PowerPoint

I certify that the above information furnished in this application is true and correct to the best of my knowledge.