

CHAMIKA PRAGEETH

HUMAN RESOURCE PROFESSIONAL



CONTACT

☎ 0765883631

✉ Chamikaprageeth1020@gmail.com

📍 278/2
Heelogama, Nikaweratiya

SKILLS

- Recruitment
- Payroll
- Employee Relations
- Training & Development
- Administration
- Health & Safety
- Compliance

LANGUAGES

- Sinhala (Fluent)
- English (Intermediate)

REFERENCES

Mr. Wajira Nawarathna

Manager - HR & Administration

Phone: 0768217733

Email: Nawarathna@jkgmnt.com

Mr. Pubudu Jayamaha

Senior Executive - Compliance

Phone: 0768217723

Email: Pubudu@jkgmnt.com

PROFILE

"A dynamic and results-driven Human Resources professional with experience in Recruitment, Payroll, Employee Relations, and HR Administration. I aim to continuously develop my HR expertise, embrace new challenges, and grow into a strategic HR professional while contributing to organizational growth and employee engagement."

WORK EXPERIENCE

EAM Maliban Textiles PVT LTD

May 2025 - Present

Assistant - HR & Administration

- Payroll
- Recruitment
- Employee Relations
- Administration

Lalan Rubbers PVT LTD

May 2024 - May 2025

Assistant - HR & Administration

- Recruitment
- Payroll
- Training & Development
- Employee Relations

JK Garments PVT LTD

Oct 2023 - April 2024

Internship - Compliance

- Supported the implementation of health and safety initiatives for workers.
- Coordinated and supported employee training programs.
- Reviewed, maintained, and updated audit documentation.
- Assisted with compliance audits and customer audits.
- Participated in HR department activities and employee engagement initiatives.
- Assisted in organizing and coordinating recruitment campaigns.

EDUCATION

Higher National Diploma in Management (NVQ 6)

2021 - 2024

Sri Lanka Institute of Advanced Technological Education - SLIATE